

STUDENT
ENERGY

GLOBAL YOUTH ENERGY OUTLOOK MANAGER

Student Energy is a global charity building the next generation of energy leaders. We are a hard-working, fast paced team devoted to youth empowerment in the world of energy. Our team punches above its weight to develop innovative programs, meaningful international partnerships, and serve our community of young energy changemakers. Check out our [theory of change](#) to see what we do and why.

Student Energy is looking to hire a full-time fixed term (40 hours per week) Manager **to oversee the development of Student Energy's first Global Youth Energy Outlook**. The Outlook Manager will be responsible for managing the Outlook team, work with Student Energy's Director of Partnerships to manage project deliverables, and design and deliver the scope of the project.

The Manager will play a pivotal role in leading Student Energy and the world's first major research initiative on young people's perspectives on the energy transition. This is an important piece of work for Student Energy's 2020 workplan and will play a key role supporting the expansion and global credibility of the organization. In this position the selected candidate will gain experience in project management, global research, youth and public engagement, reporting and partnership management, as well as assist with other areas of work under the project as needed.

PROJECT OVERVIEW

Student Energy's Global Youth Energy Outlook is designed to be the definitive tool for understanding what today's youth, 18 to 30 years old, want for the future of energy. Focused on the energy transition through 2030, the Youth Energy Outlook will provide the global youth vision for the 2030 energy scenario, including priority actions by region, time-bound milestones, and pathways for the private and public sector to partner with young people to achieve this future.

The Outlook contains three core components:

1. The energy transition roadmap to 2030 identifying priorities and milestones in policy, technology, finance, and social systems-change.
2. The socio-economic co-benefits and integrated solutions youth want achieved in the energy transition.
3. The recommendations and multi-sector pathways to working meaningfully with youth.

The objectives of the Global Youth Energy Outlook are to:

- Close the data gap that exists on youth engagement on energy and demonstrate how young people are thinking critically and collaboratively about pragmatic and systems-level solutions to decarbonize our energy system.
- Increase the accountability of decision-makers to work meaningfully with young people on the energy agenda, by ensuring that the core call-to-action of the Outlook is concise and gains profile,

and by providing young people with a data-backed tool to hold decision-makers accountable to delivering on the youth agenda.

- Deepen global youth engagement on energy by providing youth with the tools to work with actors in their energy system and with a collective learning experience from working to gather, analyze and synthesize data.

ROLE AND RESPONSIBILITIES

The Outlook Manager will act as the managing editor of the report, working with Student Energy and partners to set the vision, objectives, timeline and project plan for the Global Youth Energy Outlook. The Outlook Manager will work to develop the model and methodology for the Outlook, with support from Student Energy and our expert Knowledge Partners. The Outlook Manager will directly supervise the day-to-day operations of the Outlook. A major portion of this job will involve hiring and overseeing the project team, including the Research Coordinator, Data Analyst, Communications Lead, and two project contracts (writer and graphic designer). The Outlook Manager may also contribute to writing some aspects of the report, and will work with the Student Energy team, Knowledge Partners, and reviewers to build the final version of the report and Executive Summary version.

Reporting to the Director of Innovation and Partnerships, the Global Youth Energy Outlook Manager will work with Student Energy in the following ways:

- Oversee and ensure deliverables pertaining to the successful research, writing and publication of the Global Youth Energy Outlook in a digital report format regarding how young people want policy, technology, social factors, and investments to impact the energy future through 2030, the co-benefits they want to see in the transition, and how young people want to be worked with.
- Responsible for scoping, coordinating early research activities, identifying research participants, and managing the completion of surveying.
- Support with identifying the selection criteria and hiring of the Outlook team.
- Work with the Research Coordinator to create the plan for engaging 50,000 young people from 130 countries in the final surveying toolkit.
- Where needed, interpret research data, author components of the report and make actionable recommendations to the team and stakeholders (research participants and knowledge partners).
- Manage the research project timelines to ensure surveying, analysis and writing is completed within the specified timeline.
- Regularly meet with stakeholders and the Outlook team to communicate requirements, set expectations and check in on deliverables.
- Aid in liaising with partners and keeping them up to date on projects as necessary.
- Support and participate as needed in key engagement points through 2020 to build profile of the Outlook's findings, partners and youth participants.
- Support with the report launch planning at COP26 in Glasgow.
- Conduct post-research analysis and project evaluation.
- Other tasks as assigned.

QUALIFICATIONS

Note, if you do not feel that you qualify, but you are interested in the position and are willing to learn please apply. We are interested in a diverse team and willing to train the right person. Explain why you want the position and why you think you should be considered in your cover letter.

Key Requirements:

- Demonstrated planning, coordination, and leadership skills.
- A strong aptitude for research and analysis, and familiarity with research discovery and development processes.
- Organized with strong attention to detail.
- Excellent writer and communicator.
- Capable of communicating with diverse stakeholders and audiences.
- Prepared to adapt priorities from administration and practical organizing, to research and analysis.
- Comfortable working with metrics, analytics and reporting.
- Passionate about youth empowerment and/or sustainable energy systems.

Assets:

- Demonstrated experience leading a team.
- Demonstrated experience in leading and publishing research.
- Project management experience.
- Youth and public engagement experience.
- Ability to speak multiple languages is a strong asset as this program requires international outreach.

COMPENSATION

The Outlook Manager will receive \$45,000-\$50,000 annually for a 12-month contract. A cell phone subsidy will be provided.

OTHER INFORMATION

Student Energy welcomes applications from persons of diverse backgrounds and is an equal opportunity employer.

This position will be based at either Student Energy's office in Gastown, **Vancouver, BC** or in **Toronto, ON**, depending on location of the candidate. You must be legally able to work in Canada to qualify for this position as Student Energy is not able to sponsor people for work visas for this position.